



EARLY EDUCATION CENTER  
 12411 Wornall Road  
 Kansas City, MO 64145  
 (816) 595-4020

**License-Exempt Religious Organization Child Care Facility  
 Notice Of Parental Responsibility**

Section 210.211 RSMo exempts this religious organization child care facility from state licensing and supervision by the Department of Health and Senior Services (DHSS). It is state inspected only for fire, health and sanitation requirements as indicated below. Copies of the inspections are available.

Agency Name, Address & Telephone Number	Date
Local Health Office of DHSS – PO Box 570, Jefferson City, MO 64102 (Sanitation Inspection) 1(573) 751-6400	04/18/2017
MO Dept of Health-Bureau of Child Care, 3717 S. Whitney Ave, Independence, MO 64055 (Health & Safety Inspection) (816) 350-5450	07/05/2017
MO Dept of Public Safety - Division of Fire Safety, PO Box 844, Jefferson City, MO 65102 (Fire Safety Inspection) 1(800) 877-5688	06/23/2017

The staff to child ratios for this child care facility are:

<u>PROGRAM</u>	<u>RATIO</u>	<u>TOTAL POSSIBLE</u>
Infant	1 to 4	16
Infant/Toddler	1 to 4	7
Toddler	1 to 4	16
Twos	1 to 8	16
PS3	1 to 10	20
PS4	1 to 10	20
PreKindergarten	1 to 10	20

Total number of children allowed enrolled by this facility 115 daily

Ratios may vary as, when children are napping, one staff at a time may leave the room (but will remain on the premises) and for a short period the room will have one less caretaker. Infants and toddlers are in ratio at all times unless an unforeseen situation occurs, such as a delay in connection with arrival or illness from staff. Every effort is made to get staff in place to maintain ratio.

**BACKGROUND CHECKS: CHILD ABUSE/NEGLECT AND CRIMINAL RECORD**

Background checks have been conducted on each individual care giver and all other personnel at the facility. The background check is conducted upon employment and every two years thereafter. Such background checks shall include a screening for child abuse or neglect through the division of family services, and a criminal record review through the Missouri highway patrol pursuant to section 210.254, RSMo.

**THE DISCIPLINARY POLICIES AND EDUCATIONAL PHILOSOPHY OF THIS FACILITY ARE:**

The disciplinary policy of the Early Education Program places emphasis on encouraging and reinforcing appropriate behaviors in young children. An effort is made to help children understand why certain behaviors are not considered acceptable and suggestions for more desirable behaviors are offered. Physical punishment is NEVER used, nor are the children subjected to frightening, humiliating, embarrassing or emotionally harmful situations or remarks.

Undesirable behavior is treated in several ways. "No's" are kept to a minimum by attempting to redirect the child's behavior by suggesting the appropriate behavior. For example: "We give our friends soft touches." Inappropriate behavior may also be ignored, if it can be done safely. Finally, a "time out" procedure may be used to correct behavior that is undesirable. Children will be told that they need to sit and watch right where they are and will not be taken from the play area, but asked to watch how the other children are playing nicely. "Sit and Watch" will last no longer than two minutes. Children exhibiting dangerous behavior, such as biting, will be moved to a "quiet place" (a chair away from the other children).

**THE EDUCATION PHILOSOPHY AND POLICIES OF THIS FACILITY ARE:**

Learning occurs through play and exploration.

Learning and growth occur through a wide variety of experiences and stimulation.

Play should be unstructured as well as structured.

All children have the right to pursue their limits, to benefit from each other's strengths and weaknesses, regardless of their social, economic, ethnic background or special needs.

Parent involvement in the child care center enriches the child's experience.

**IT IS THE GOAL OF THE EARLY EDUCATION CENTER OF CALVARY LUTHERAN SCHOOL THAT:**

Each child will enjoy his/her time at the center. Exemplified by easy separation from the parent in the morning and active participation in most of the activities offered throughout the day.

Each preschool child will have an individual record of developmental accomplishments.

Each child will be respected for his/her uniqueness.

Parents of infants, toddlers and 2-year-olds will become involved in his/her child's care through written reports and oral communication with the child's teachers. Parent-Teacher conferences are conducted for children in all preschool classes.

The Director will provide each parent with information on community services, child health and welfare, and with opportunities to become involved in the school.

The Teachers will provide developmentally appropriate, varied and stimulating play experiences throughout the day.

The Teachers will provide an atmosphere of warmth and trust in which each child's emotional, spiritual, social, physical and intellectual development is fostered.

**NOTICE TO PARENTS REGARDING IMMUNIZATIONS**

On August 28, 2015, a new law regarding immunizations went into effect. Section 210.003.7, RSMo., states, "All public, private, and parochial day care centers, preschools, and nursery schools shall notify the parent or guardian of each child at the time of initial enrollment in or attendance at the facility that the parent or guardian may request notice of whether there are children currently enrolled in or attending the facility for whom an immunization exemption has been filed. Beginning December 1, 2015, all public, private, and parochial day care centers, preschools, and nursery schools shall notify the parent or guardian of each child currently enrolled in or attending the facility that the parent or guardian may request notice of whether there are children currently enrolled in or attending the facility for whom an immunization exemption has been filed. Any public, private, or parochial day care center, preschool, or nursery school shall notify the parent or guardian of a child enrolled in or attending the facility, upon request, of whether there are children currently enrolled in or attending the facility for whom an immunization exemption has been filed."

In accordance with Section 210.003.7, RSMo, the parent or guardian of a child enrolled in or attending Calvary Lutheran Early Education Center may request notice of whether there are any children enrolled at our facility with an immunization exemption on file. If you would like to request this information, please contact Laura May, Director, and the information will be provided to you. Please note, the names of individual children are confidential and will not be released. Our response will be limited to whether children with an immunization exemption on file are enrolled at our facility.

**REQUIRED SIGNATURES**

Statute 210.254 RSMo requires the facility to furnish two copies of this document to a parent(s) upon enrollment of a child. Parents acknowledge by signature that they have read and accepted the information contained in this document. One copy of this signed document is given to the parent(s), the other copy is retained in the child's record at the facility.

I/we acknowledge that I/we have read and accepted the information in this document.

Child's Name

Parent Signature

Date

Child's Name

Parent Signature

Date

Rev. Bryce A. Bereuter, Pastor

Laura May, Director

07/31/17

Date

Wendi Fleming, Assistant Director

07/31/17

Date